



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2020-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
RWTH Aachen University	D AACHEN01	<p><u>Administrative coordinator:</u> Claudia Hanke, M.A. Erasmus+ Institutional Coordinator International Office of RWTH Aachen University Templergraben 57 D – 52062 Aachen Tel.: +49 241 80 90684 Fax: +49 241 80 92662 email: claudia.hanke@zhv.rwth-aachen.de</p> <p><u>Departmental coordinator:</u> Farah Jumpertz, M.A. International Relations Division / Outgoing Mobility Faculty of Mechanical Engineering Tel.: +49/241/80-98217 Fax: +49/241/80-92144 Email: jumpertz@fb4.rwth-aachen.de</p> <p>Univ.-Prof. Dr.-Ing. Wolfgang Schröder</p>	<p>Course catalogue: https://online.rwth-aachen.de</p> <p>www.maschinenbau.rwth-aachen.de</p> <p>www.aia.rwth-aachen.de</p>

		Chair of Fluid Mechanics and Institute of Aerodynamics Wüllnerstr. 5a 52062 Aachen Germany Phone.: +49 - (0)241 - 80 95410 Email: office@aia.rwth- aachen.de	
University of Udine International Relations and Mobility Office v. Palladio, 8 33100 UDINE ITALY	I UDINE01 PIC-Number 999899281	<u>Administrative coordinator:</u> Claudia Schileo Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone:+39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432- 556218/556497 <u>Departmental coordinator:</u> Cristian Marchioli Dipartimentop Politecnico di Ingegneria e Architettura Via delle scienze 206, 33100 Udine Italy Phone +39 0432 558006 Email: marchioli@uniud.it	http://www.uniud.it/internationa l-area/incoming-mobility general course catalogue: https://next.uniud.it/it/didattica courses held in english: http://www.uniud.it/internationa l-area

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of sending institution]	TO [Erasmus code of receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Student Mobility for Studies	
					Total number of students	Months per student*
D AACHEN01	I UDINE01	0710	Engineering and engineering trades	2 nd , 3 rd	2	6
I UDINE01	D AACHEN01	0710	Engineering and engineering trades	2 nd , 3 rd	2	6

FROM [Erasmus code of sending institution]	TO [Erasmus code of receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
D AACHEN01	I UDINE01	0710	Engineering and engineering trades	X	x
I UDINE01	D AACHEN01	0710	Engineering and engineering trades	X	x

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D AACHEN01		German	English	B1 Exchange students who only undertake project work (and do not visit taught courses) might be permitted to write their report or thesis in English. Whether they are permitted to do so should be clarified with their supervising professor at RWTH Aachen University before their arrival in Aachen	Although the language of instruction is generally German, for the Teaching Staff Mobility the language of instruction might also be a C1 – C2 level of English.
I UDINE01		Italian	English	B1 Courses held in english can be offered within some study courses. The student can check the list on our web-site: https://next.uniud.it/it/international-area	B2

D. Additional requirements

Infrastructure to welcome students and staff with disabilities

Contact	Information
Antonia Meister M.A. incomings@rwth-aachen.de	Studies at RWTH Aachen University should be unrestricted for every person. Further information is available at: http://www.rwth-aachen.de/cms/main/root/Studium/Im_Studium/Beratung_Hilfe/~eji/Studium_mit_Handicap/?lidx=1
iss@uniud.it	The university is particularly responsive to the special needs of students with disabilities or chronic illnesses. From accessible access to lecture halls and institutions to relaxation rooms and competent, individual advising.

2. Information for nominated incomings students

Information on decision on behalf of the receiving institution:
For RWTH Aachen University: The decision will be sent out within approximately 4 weeks after the application deadlines.
For University of Udine: The decision will be sent out within approximately 4 weeks after the application deadlines.

3. Transcript of Records

Transcript of Records will be issued by the receiving institution by:
For RWTH Aachen University: After the students have completed their last exam/ examination requirements (e.g. term paper), the transcript of transcript will be issued within approximately 5 weeks.
For University of Udine: After the students have completed their last exam/ examination requirements (e.g. term paper), the transcript of transcript will be issued within approximately 5 weeks.

3. Termination of the agreement

In case of termination a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one academic year will only take effect as of 1 September of the following academic year. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

E. Calendar

1. Application/Information on nominated students must reach the receiving institution by:

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D AACHEN01	31.05.	31.01.
I UDINE01	15.05 nomination	30.09 nomination

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Grading System in use at RWTH Aachen University				
1,0 -1,3	sehr gut	very good	an outstanding achievement	A / B
1,7 – 2,3	Gut	Good	an achievement substantially above average requirements	C
2,7 – 3,3	Befriedigend	satisfactory	an achievement which corresponds to average requirements	D
3,7 – 4,0	Ausreichend	sufficient	an achievement which barely meets the requirements	E
5,0	Mangelhaft	Failed	an achievement which does not meet the requirements	F / FX
Please note that according to the European Grading Scale F / FX requires more/considerable further work before the credit can be awarded and is meant to be an advice for the re-evaluation of the student's project. Please take into account that in Germany the decimal comma is used instead of the decimal point.				
ECTS Credits				
total workload	= 300 credits			
Workload per semester	= 30 credits			
1 credit	= 30 hours workload			

[Erasmus code]	WEB PAGE
I UDINE01	https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D AACHEN01	Antonia Meister M.A. incomings@rwth-aachen.de Phone: +49 241 80 90832	http://www.rwth-aachen.de/cms/root/Studium/Im_Studium/Beratung_Hilfe/~cbft/Internationale_Studierende/
I UDINE01	iss@uniud.it	https://www.uniud.it/en/uniud-international/incoming-exchange-students

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D AACHEN 01	Antonia Meister M.A. incomings@rwth-aachen.de Phone: +49 241 80 90832	http://www.rwth-aachen.de/go/id/bqse/
I UDINE01		<i>At the University of Udine:</i> Non-EU students must subscribe a private insurance in order to obtain a VISA for the study period. EU students can ask their home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

4. Housing



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D AACHEN 01	Antonia Meister M.A. incomings@rwth-aachen.de Phone: +49 241 80 90832	http://www.rwth-aachen.de/go/id/bqse/
I UDINE01		https://www.uniud.it/en/uniud-international/incoming-exchange-students

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

(Scanned signatures are accepted)

Institution [Erasmus code]	Name, function	Date	Signature
D AACHEN01	Univ.-Prof. Dr.-Ing. Jörg Feldhusen Dean of the Faculty of Mechanical Engineering	23.11.19	 
I UDINE01	Prof. Giorgio Alberti Vice Rector for International Mobility	19.11.19	